# TSP Procedures for Contracts funded in FY2007

Adding Technical Service Provider (TSP) dollars to contracts where system practices exist with multiple conservation practices within the system. Requires TSP dollars be added for each practice within that system.

**For example:** TSP dollars added to a contract for design:

Contract CIN planned for Irrigation System Sprinkler (442)

#### Practices include:

Practice	Units	Amount of Unit	TSP NTE Rate/unit	Total TSP Dollars for Design*
442 – Irrigation System, Sprinkler	Ac.	49.3	\$22.7310	\$1121.00
430DD – Pipeline High Pressure Underground Plastic	Ft.	1000	\$0.5751	\$576.00
587 – Structure for Water Control	cfs	1	\$514.3684	\$515.00
			<b>Total TSP Dollars</b>	\$2212

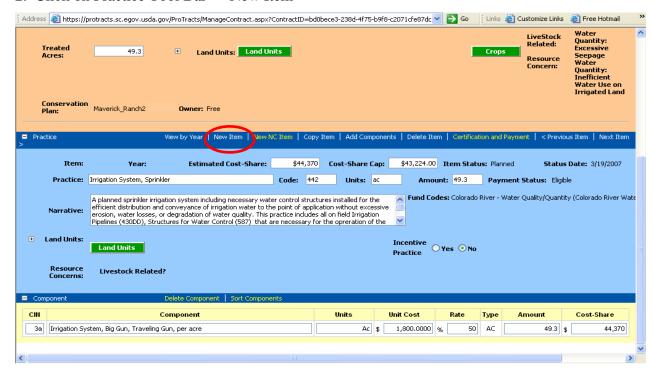
<sup>\*</sup>NTE rates from TechReg: <a href="http://techreg.usda.gov/">http://techreg.usda.gov/</a>

# **Instructions for Modifying Contract:**

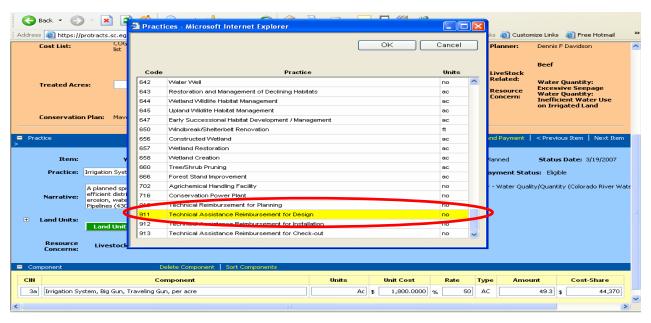
### 1. Modify Contract



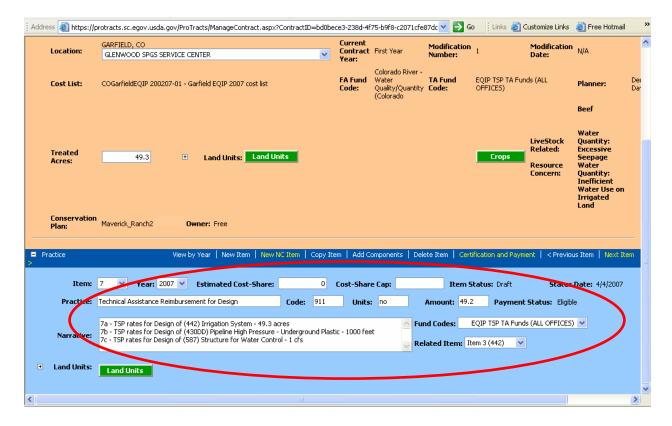
2. Click on Practice Tool Bar – "New Item"



3. Select "911 Technical Assistance Reimbursements for Design"

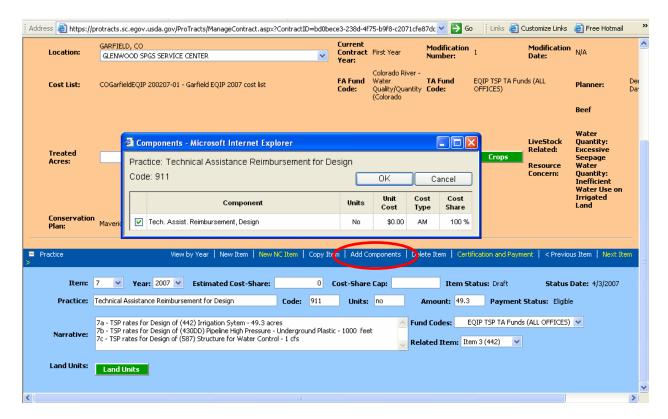


- 4. Select "Fund code", "Related Item", enter "Amount" of units and "Land Units". Indicate in narrative "practice and acres of NTE Rate" (*if multiple NTE rates indicate each one*),
  - **Example:** 7a TSP rates for Design of (442) Irrigation System 49.3 acres
    - 7b TSP rates for Design of (430DD) Pipeline High Pressure Underground Plastic 1000 feet
    - 7c TSP rates for Design of (587) Structure for Water Control 1 cfs

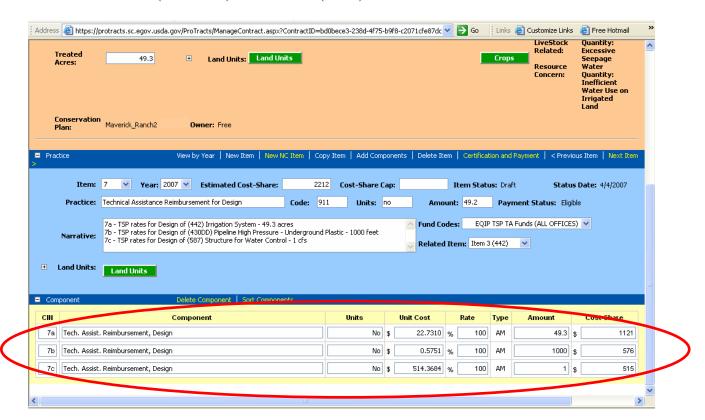


## 5. Add Components

Repeat "Add components" for number of different units, one component for each unit. i.e. Ac, ft, cfs; 3 units = 3 components



6. Add "Unit cost" (NTE Rate) and Amount (Units)



- 7. "Submit for Approval"
- 8. Repeat Procedures Steps 2 6 for:

TSP Installation and

TSP Check-out if needed.

One CIN per Practice. (911, 912, 913)